

Cyngor Tref Llanandras a Norton
PRESTEIGNE AND NORTON TOWN COUNCIL

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Mrs Tracey Price (Clerk)
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15th September, 2026

Dear Councillor

There will be a meeting of Presteigne and Norton Town Council on **Monday 21st September 2026 at 7.00 p.m.** at the **Norton Community Hub, Norton, Presteigne** and via video conferencing and you are hereby summoned to attend.

(Clerk)

The public and press are cordially invited to attend.

Join Zoom meeting:

<https://us06web.zoom.us/j/86025140280?pwd=hcig3zvPXaF9y0AiASXGiYnP2aUM9T.1>

Meeting ID: 860 2514 0280 Passcode: 888354

One tap mobile

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Join instructions

<https://us06web.zoom.us/meetings/86025140280/invitations?signature=fZQmLP8PDhyNpKfa xFMIauy72TVwpYcsLFGzpcLEJhM>

*Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda **SUBJECT TO PRIOR NOTIFICATION TO THE CLERK AND THE CONSENT OF THE CHAIRMAN.***

Yours sincerely

Tracey Price

TOWN CLERK

AGENDA

1. **APOLOGIES**
2. **DECLARATIONS OF INTEREST**

Members are requested to declare any personal and/or prejudicial interests they may have in matters to be considered at this meeting in accordance with the terms of the Local Authorities (Model Code of Conduct Order) (Wales) Order 2008 and the Local Authorities (Model Code of Conduct) (Wales) (Amendment) Order 2016.

3. APPROVAL OF MINUTES

To approve that the Minutes of the meeting held on 17th August, 2026 are a true and accurate record and authorise the Chairman to sign the Minutes as such.

4. UPDATE ON OUTSTANDING ITEMS AND CLERKS REPORT

From the Meetings of 20th July and 17th August. Also to receive the Clerk's Report for September.

5. FINANCE

a) Donations: To approve the following donations – None this month.

b) Payments: to approve the following payments:-

Highground Maintenance Ltd	£495.78	MEADOW ACC
Mrs T. Price	£1967.96	
HM Revenue & Customs	£926.53	
NEST	£186.48	
T. Lloyd-John	£765.23	
N. Close	£108.00	
N. Close	£104.00	MEADOW ACC
EDF Energy	£37.74	
EDF Energy	£17.10	MEADOW ACC
C. Kirkby (refund postages)	£5.30	MEADOW ACCOUNT
C. Ross (refund expenses)	£87.55	
William Protheroe Ltd (Norton Memorial)	£1200.00	
Powys County Council (bunting licence for Christmas Lights)	£135.00	
Beaumont Electrical Services (new disabled alarm)	£420.00	
British Gas Lite	£18.32	
Lyreco Uk (office supplies)	£14.07	
Presteigne Building Supplies	£6.77	
Presteigne Building Supplies (Nature Reserve)	£122.34	
T and O Building Services	£300.00	
Wallgate Ltd (toilets)	£327.60	
Wales Audit Office (fee 2024-25 Audit)	£850.00	
Cartridge People (ink toner)	£414.96	

c) To note confirmed annual pay award for 2026-27 (3.3%).

d) Receipts: To note the following receipts:-

Powys County Council (precept 2)	£27,793.00
Dark Skies Fund (held by PACDG)	£300.00

e) Review of Council Investment Policy. Clerk's Report 2.

f) Review of Council Banking Arrangements. Clerk's Report 3.

g) To consider meeting the valuation costs for the former Presteigne Show cups (£159.12)

h) To approve attendance at One Voice Wales/SLCC Joint Conference for Cllr. Ross (cost £75 less bursary of £37.50).

6. PLANNING

(a) To consider applications received:

P/26/0532/REM - **Proposal:** Section 73 application to vary condition 2 of planning approval 21/0702/FUL in relation to changes to approved plans.

Location: PLOT 4, BROADAXE BUSINESS PARK, PRESTEIGNE, LD8 2UH.
DEFERRED FROM AUGUST MEETING.

P/26/0540/LBC - **Proposal:** Form new internal door opening

Location: SUTTON BARN, HIGH STREET, PRESTEIGNE, LD8 2BA

PLEASE NOTE THAT PLANNING APPLICATIONS MAY BE RECEIVED AFTER PUBLICATION OF THE AGENDA AND MAY BE ADDED DUE TO THE TIGHT TIMESCALE FOR SUBMISSION OF COMMENTS.
SEE THE TOWN COUNCIL FACEBOOK PAGE OR THE PLANNING PAGE ON THE COUNCIL SECTION OF THE TOWN WEBSITE FOR LATEST APPLICATIONS.

(b) Planning Decisions: To note the following decisions – None this month.

(c) TPO Submissions: Update by Cllr. Baynham.

7. HIGHWAYS, HOUSING AND ENVIRONMENT

a) Dark Skies Project: To receive an update on recent matters and any progress on lighting survey.

b) Climate and Environment Matters:

- To receive an update on any relevant matters. (Cllr. J. Ramsay) including possible Voice of the Woodlands event.

c) Fold Farm DMMO Application: To receive any update.

d) High Street Grant Update.

e) Update re. street cleaning including cobbled areas of Broad Street.

f) Reply re. overgrown hedge, Clatterbrune.

g) Information from Welsh Water on upcoming works, Norton (as emailed 7th September).

h) Bulbs from Biodiversity Grant: To agree locations/arrangements for planting.

8. NORTON

a) To receive a report from Cllr. Edwards on the changes to the speed limit in Norton.

b) Moving of Bench.

c) To consider any other village matters.

9. SITES AND BUILDINGS MATTERS

a) Public Conveniences: Update from Clerk as needed and to note recent changes to use of single sex facilities. NB Sites and Buildings Committee will review TC provision at the Autumn meeting.

b) Allotments: Update on Untidy Plots and re-letting of plot 5.

Strimming of paths and communal areas: To consider future arrangements.

c) Meadows: To include –

Pump Track Project (Cllr. Kirkby)

Cutting of Lower Went's Meadow.

Strimming around car park entrance and outdoor gym.

Use for Forest School – 26th October.

Use for Apple Pressing Event – 18th October.

Hedge Management Review (deferred from July).

Re-ordering of dog bags.

d) Nature Reserve Matters: To receive a general update from Cllr. J. Ramsay and consider any decisions needed.

e) To note resignation of Cllr. Price from the Sites and Buildings Committee and agree a replacement.

f) Information Signs, Former Reservoir: To consider replacement and allocate budget if agreed.

10. CORRESPONDENCE/GENERAL ITEMS

a) Leisure Services Review: Update.

b) Little Art Gallery Kiosk Project: Update.

c) Pride in Place Grant Application update.

d) Chamber of Trade: Update. Clerk's Report 4.

e) Email from Builth Wells Town Council re dog attacks and possible public spaces protection order/enforcement officer.

f) Powys County Council Consultation – Visitor Levy (closes 30th Sept).

g) Community Boundary Reviews – Email from One Voice Wales. (as emailed 7th September).

h) Letter from Machynlleth Town Council on Health Services in Mid Wales.

i) Consultation on possible closure of Gladestry School (as emailed 15th Sept./closes 26th October).

j) 2030 Review of Senedd Constituencies: Advance Notice. For Information.

k) Complaint from resident re. delay in provision of full fibre broadband to the area.

11. COUNTY COUNCILLOR REPORTS

12. ANY URGENT BUSINESS INFORMATION (at discretion of Chair)

Enc. Clerk's Report September. Minutes August, 2026. Other background papers.

Cyngor Tref Llanandras a Norton
PRESTEIGNE AND NORTON TOWN COUNCIL

MINUTES OF THE MEETING HELD ON 17TH AUGUST 2026
HELD AT THE EAST RADNORSHIRE DAY CENTRE, SCOTTLETON STREET,
PRESTEIGNE AND VIA VIDEO CONFERENCING

Present: Cllrs. C. Ross, (Mayor), J. Ramsay (Deputy Mayor), C. Kirkby MBE, T. Owens, B. Baynham, M. Price, N. Rogers, D. Edwards, L. Harling-Bowen, F.H. Fleming.

Apologies: Cllrs. F. Preece, L. Poulson-Haynes, A. Ramsay.

In Attendance: Mrs T. Price, Town Clerk,

Declarations of Interest: Members were requested to declare any personal and/or prejudicial interests they may have in matters to be considered at the meeting in accordance with the terms of the Local Authorities (Model Code of Conduct Order) (Wales) Order 2008.

Personal: None.

Personal and Prejudicial: None,

MIN 4651 APPROVAL OF MINUTES

The Minutes of the annual and ordinary meetings held on 20th July, 2026 were approved as a true and accurate record and the Chairman duly signed the Minutes.

MIN 4652 FINANCE

(1) Payments: The following payments were approved –

the NEST (pension conts.)	£155.40
Mrs T.A. Price	£1665.84
HM Revenue & Customs	£735.81
Highground Maintenance Ltd	£95.78 MEADOW ACCOUNT
Mr. N. Close	£80.00
Mr. N. Close	£72.00 MEADOW ACCOUNT
British Gas Lite (Wilson Terrace Toilets)	£19.05
Welsh Water	£24.20
Welsh Water	£358.51
Welsh Water	£35.66 MEADOW ACC
Presteigne Building Supplies	£54.72 MEADOW ACC
T. Lloyd-John	£755.23
EDF Energy (H'fd Street Toilets)	£37.26
EDF Energy (meadow)	£55.86 MEADOW ACC
Lyreco (envelopes)	£2.20
Lyreco (toilet rolls)	£84.00
Purrfect Cat Hire (siting of container)	£240.00 MEADOW
M. Devereaux (fitting urinal sensor)	£120.00

(2) Renewal of Annual Insurance via Gallagher: Currently under three year term agreement at a fixed price plus the cost of index linking. Agreed to pay -

AJG Gallagher £1735.30

(3) Arrangements for reimbursement for the two Pride in Place Projects: Deferred for Cllr. Baynham to be present.

MIN 4653 PLANNING

Cllr. Edwards left the room at this point due to her position on the County Council Planning Committee. Cllr. Baynham joined the meeting.

(1) Planning applications: The following applications were considered –

P/26/0532/REM - **Proposal:** Section 73 application to vary condition 2 of planning approval 21/0702/FUL in relation to changes to approved plans.

Location: PLOT 4, BROADAXE BUSINESS PARK, PRESTEIGNE, LD8 2UH.

Resolved to request information on condition 2 of the original application as documentation was not presently available online. Matter then to be considered further at the September meeting. Clerk to comment on the need for any external lighting to be dark sky compliant in the meantime.

P/26/0697/TRE - **Proposal:** Works to a cherry tree with the conservation area

Location: GARDEN COTTAGE, BROAD STREET, PRESTEIGNE, LD8 2AF.

Resolved no objections to the application.

Cllr. Edwards returned to the room.

(2) Planning and Open Space Play Provision – Request for Suggestions: Members considered the latest information and detail required in order for an item of play equipment to be put forward. Given the relatively low amount available and the much higher costs for items suitable for teen age and above plus costs for installation, safety matting etc it was agreed to respond to the County Council asking that the whole amount of £11,000 be allocated towards the planned pump track.

MIN 4654 PRIDE IN PLACE – ARRANGEMENTS FOR PAYMENT TO PROJECT MANAGERS

Cllr. Baynham and the Clerk explained the potential problems with cashflow for the organisations who would be paying the contractors/suppliers up front and it was agreed that, as and when necessary, the Clerk be authorised to reimburse either organisation before the refund from the County Council was obtained. She was also authorised to make payments on receipt of a valid claim by the projects as necessary between meetings.

MIN 4655 GENERAL ITEMS

(1) Information Signs, Former Reservoir: No quotes obtained as yet. Deferred to September meeting.

(2) New Chamber of Trade: Just three people had responded to the letters sent out (approximately 125 letters). It was felt that it was unlikely a new group could be formed given the level of interest but it was agreed that the Clerk ask those who had responded for some possible meeting dates. Cllrs. Ross and Harling-Bowen would attend and discuss possibilities. Also those interested to be asked to encourage others to attend this initial meeting.

(3) Update on the Pump Track Project: Cllr. Kirkby advised that the application for a lawful development certificate (LDC) had been refused, contrary to the officer advice received. He asked that Members consider an application for full planning permission and if agreed agree an increase in the budget of £300 currently allocated. £84.90 had been spent so far with the planning application £296 plus postages of around £11. It was agreed to increase the budget to cover the extra costs using free reserves. Cllr. Baynham would make one last attempt to have the LDC decision changed and Cllr. Ross would put together another summary of the information already supplied and take further photographs. Cllr. Baynham would then submit the information but if no reply was received by the end of 18th August then the planning application would be submitted.

Powys County Council £296.00 (planning application fee)

(4) Meadow Use Request – Samba Workshops – each Sunday 2-4pm from 20th September: Agreed but the Clerk to advise the applicant that if events were held on a Sunday then the class would need to find another venue or cancel.

(5) Dark Skies Baseline Retail and Industrial lighting Survey: Cllr. Harling-Bowen proposed that the £600 in the current budget plus £300 from the dark skies funding held by PACDG be used to appoint the contractor as detailed. Other contractors had been approached but had either been too busy to do the work or had not provided any quote despite chasing. Given the specialised nature of the work it had not been possible to find any other consultants within a reasonable travelling distance. Agreed to appoint Ridge Consultants to carry out the survey.

MIN 4656 URGENT BUSINESS INFORMATION

(1) Dark Skies Event: Cllr. Harling-Bowen hoping to hold an event at the Rodd during the Presteigne Festival.

(2) Cycling Event on 22nd August which would be passing through Norton.

(3) Annual Report: Thanks noted to the Clerk for the latest Annual Report.

- (4) Resurfacing Works: Commencing tonight (17th). Works would be carried out overnight.
- (5) Warden Guardians Picnic Event, 20th August: All invited.
- (6) Dog on Nature Reserve: Cllr. J. Ramsay reported that a dog was still being seen loose on the nature reserve despite Cllr. Ross having spoken to the owner in recent weeks. Agreed that the Clerk write to the owner reminding him that dogs were not allowed on the reserve and that to allow a dog to roam off the lead made disturbance of wildlife even more likely.
- (7) Letter to Fire Brigade: Letter of thanks to be sent to the Presteigne Station for the hard work of all the crew during the recent wildfires both locally and further afield.

The meeting closed at 7.35 p.m. and was followed by the annual town walk.

Members visited the allotment site and looked at plots needing attention and then walked around Went's Meadow to get an overview of the current condition of the site hedges.

Following the walk Members adjourned for refreshments.

PRESTEIGNE AND NORTON TOWN COUNCIL

CLERK'S REPORT SEPTEMBER 2026

1. Community Payback Team: Unfortunately after months of postponement and then a cancellation after being booked for many weeks I have been notified that the team will not be attending Presteigne at all this year (and with no proposed start date for next year). I have expressed our disappointment but apparently the travel distance is just too much and they do not consider it worthwhile. This of course means that arrangements need to be made to tidy and clear those areas the payback team normally do (around scout hut car park, outdoor gym, allotment paths and allotment communal areas). I have put an item on the agenda for this. You also need to consider arrangements for next year as it seems that any help from the payback team is unlikely.

2. Investment Policy Review: The current policy was emailed to everyone on 29th June. Cllr. J. Ramsay is proposing a further deferment.

3. Ethical Banking: This Was deferred to the September agenda for consideration. Your current bank is HSBC. I would like to make you all aware that of the several institutions mentioned at the May meeting only one is set up for and understands Town/Community Council arrangements – Unity Trust bank. I would strongly advise against the others. This bank charges a basic fee of £7 per month per current account plus cheque charges when used. You have two current accounts at present, an approx. cost of £200 per year. Please also consider that while direct debits can probably be changed over using the current account switch service the large number of internet banking payees would need to be re-entered manually and this would be a time consuming task. Please do give these points your careful consideration. Cllr. J. Ramsay is proposing a further deferment.

4. Chamber of Trade: As discussed in August I emailed the three people who had responded. One did not reply, one replied but indicated no time to actually help run a COT and one was still keen. You can discuss further at the meeting.

5. Open Space Provision: I have now informed PCC of the decision to put all the available funding towards the proposed pump track.
INFORMATION ONLY.

6. Christmas Lights: Annual bunting licence has been applied for.
INFORMATION ONLY.