Cyngor Tref Llanandras a Norton
PRESTEIGNE AND NORTON TOWN COUNCIL

MINUTES OF THE MEETING HELD ON 17TH AUGUST 2026
HELD AT THE EAST RADNORSHIRE DAY CENTRE, SCOTTLETON STREET, PRESTEIGNE AND VIA VIDEO CONFERENCING

Present: Cllrs. C. Ross, (Mayor), J. Ramsay (Deputy Mayor), C. Kirkby MBE, T. Owens, B. Baynham, M. Price, N. Rogers, D. Edwards, L. Harling-Bowen, F.H. Fleming.

Apologies: Cllrs. F. Preece, L. Poulson-Haynes, A. Ramsay.

In Attendance: Mrs T. Price, Town Clerk,

Declarations of Interest: Members were requested to declare any personal and/or prejudicial interests they may have in matters to be considered at the meeting in accordance with the terms of the Local Authorities (Model Code of Conduct Order) (Wales) Order 2008.

Personal: None.
Personal and Prejudicial: None,

MIN 4651 APPROVAL OF MINUTES
The Minutes of the annual and ordinary meetings held on 20th July, 2026 were approved as a true and accurate record and the Chairman duly signed the Minutes.

MIN 4652 FINANCE
(1) Payments: The following payments were approved –

NEST (pension conts.)	£155.40
Mrs T.A. Price	£1665.84
HM Revenue & Customs	£735.81
Highground Maintenance Ltd	£95.78 MEADOW ACCOUNT
Mr. N. Close	£80.00
Mr. N. Close	£72.00 MEADOW ACCOUNT
British Gas Lite (Wilson Terrace Toilets)	£19.05
Welsh Water	£24.20
Welsh Water	£358.51
Welsh Water	£35.66 MEADOW ACC
Presteigne Building Supplies	£54.72 MEADOW ACC
T. Lloyd-John	£755.23
EDF Energy (H'fd Street Toilets)	£37.26
EDF Energy (meadow)	£55.86 MEADOW ACC
Lyreco (envelopes)	£2.20
Lyreco (toilet rolls)	£84.00
Purrfect Cat Hire (siting of container)	£240.00 MEADOW
M. Devereaux (fitting urinal sensor)	£120.00

(2) Renewal of Annual Insurance via Gallagher: Currently under three year term agreement at a fixed price plus the cost of index linking. Agreed to pay -
AJG Gallagher £1735.30
(3) Arrangements for reimbursement for the two Pride in Place Projects: Deferred for Cllr. Baynham to be present.

MIN 4653 PLANNING

Cllr. Edwards left the room at this point due to her position on the County Council Planning Committee. Cllr. Baynham joined the meeting.

(1) Planning applications: The following applications were considered –
P/26/0532/REM - **Proposal**: Section 73 application to vary condition 2 of planning approval 21/0702/FUL in relation to changes to approved plans.
Location: PLOT 4, BROADAXE BUSINESS PARK, PRESTEIGNE, LD8 2UH.
Resolved to request information on condition 2 of the original application as documentation was not presently available online. Matter then to be considered further at the September meeting. Clerk to comment on the need for any external lighting to be dark sky compliant in the meantime.
P/26/0697/TRE - **Proposal:** Works to a cherry tree with the conservation area
Location: GARDEN COTTAGE, BROAD STREET, PRESTEIGNE, LD8 2AF.
Resolved no objections to the application.
Cllr. Edwards returned to the room.
(2) Planning and Open Space Play Provision – Request for Suggestions: Members considered the latest information and detail required in order for an item of play equipment to be put forward. Given the relatively low amount available and the much higher costs for items suitable for teen age and above plus costs for installation, safety matting etc it was agreed to respond to the County Council asking that the whole amount of £11,000 be allocated towards the planned pump track.

MIN 4654 PRIDE IN PLACE – ARRANGEMENTS FOR PAYMENT TO PROJECT MANAGERS

Cllr. Baynham and the Clerk explained the potential problems with cashflow for the organisations who would be paying the contractors/suppliers up front and it was agreed that, as and when necessary, the Clerk be authorised to reimburse either organisation before the refund from the County Council was obtained. She was also authorised to make payments on receipt of a valid claim by the projects as necessary between meetings.

MIN 4655 GENERAL ITEMS

(1) Information Signs, Former Reservoir: No quotes obtained as yet. Deferred to September meeting.
(2) New Chamber of Trade: Just three people had responded to the letters sent out (approximately 125 letters). It was felt that it was unlikely a new group could be formed given the level of interest but it was agreed that the Clerk ask those who had responded for some possible meeting dates. Cllrs. Ross and Harling-Bowen would attend and discuss possibilities. Also those interested to be asked to encourage others to attend this initial meeting.
(3) Update on the Pump Track Project: Cllr. Kirkby advised that the application for a lawful development certificate (LDC) had been refused, contrary to the officer advice received. He asked that Members consider an application for full planning permission and if agreed agree an increase in the budget of £300 currently allocated. £84.90 had been spent so far with the planning application £296 plus postages of around £11. It was agreed to increase the budget to cover the extra costs using free reserves. Cllr. Baynham would make one last attempt to have the LDC decision changed and Cllr. Ross would put together another summary of the information already supplied and take further photographs. Cllr. Baynham would then submit the information but if no reply was received by the end of 18th August then the planning application would be submitted.

Powys County Council £296.00 (planning application fee)

(4) Meadow Use Request – Samba Workshops – each Sunday 2-4pm from 20th September: Agreed but the Clerk to advise the applicant that if events were held on a Sunday then the class would need to find another venue or cancel.
(5) Dark Skies Baseline Retail and Industrial lighting Survey: Cllr. Harling-Bowen proposed that the £600 in the current budget plus £300 form the dark skies funding held by PACDG be used to appoint the contractor as detailed. Other contractors had been approached but had either been too busy to do the work or had not provided any quote despite chasing. Given the specialised nature of the work it had not been possible to find any other consultants within a reasonable travelling distance. Agreed to appoint Ridge Consultants to carry out the survey.

MIN 4656 URGENT BUSINESS INFORMATION

(1) Dark Skies Event: Cllr. Harling-Bowen hoping to hold an event at the Rodd during the Presteigne Festival.
(2) Cycling Event on 22nd August which would be passing through Norton.
(3) Annual Report: Thanks noted to the Clerk for the latest Annual Report.

(4) Resurfacing Works: Commencing tonight (17th). Works would be carried out overnight.
(5) Warden Guardians Picnic Event, 20th August: All invited.
(6) Dog on Nature Reserve: Cllr. J. Ramsay reported that a dog was still being seen loose on the nature reserve despite Cllr. Ross having spoken to the owner in recent weeks. Agreed that the Clerk write to the owner reminding him that dogs were not allowed on the reserve and that to allow a dog to roam off the lead made disturbance of wildlife even more likely.
(7) Letter to Fire Brigade: Letter of thanks to be sent to the Presteigne Station for the hard work of all the crew during the recent wildfires both locally and further afield.

The meeting closed at 7.35 p.m. and was followed by the annual town walk.

Members visited the allotment site and looked at plots needing attention and then walked around Went's Meadow to get an overview of the current condition of the site hedges.

Following the walk Members adjourned for refreshments.